

**READING TEST**

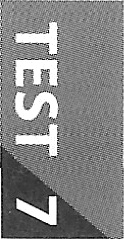
In the Reading test, you will read a variety of texts and answer several different types of reading comprehension questions. The entire Reading test will last 75 minutes. There are three parts, and directions are given for each part. You are encouraged to answer as many questions as possible within the time allowed.

You must mark your answers on the separate answer sheet. Do not write your answers in your test book.

PART 5

**Directions:** A word or phrase is missing in each of the sentences below. Four answer choices are given below each sentence. Select the best answer to complete the sentence. Then mark the letter (A), (B), (C), or (D) on your answer sheet.

|  |  |  |
| --- | --- | --- |
| 101. Please direct all questions about -- - -  recent order to the customer care center. | 105. | The attached document shows how to report any incurred during business travel. |
| 1. yours 2. your |  | 1. expenses 2. expensed |
| 1. yourself 2. you |  | 1. expensively 2. expensive |
| 102. Ms. Wu was the of the contest, and | 106. | Nonmembers may use the gym if they pay a |
| she may collect her prize next week. |  | daily admission and sign a guest |
| 1. partner 2. member |  | waiver.  (A) fee |
| 1. player 2. winner |  | 1. income 2. salary 3. money |
| 103. For a time, Marco Bank is offering  first-time customers a $100 bonus when | 107. | Sharik Pharmaceuticals will host a company |
| they open an account. |  | picnic for ------- employees at Hain Park. |
| 1. limits 2. limiting 3. limit 4. limited |  | 1. them 2. its 3. itself 4. themselves |
| 104. A greenhouse donated several potted  plants to beautify the lobby of the city hall. | 108. | Call Bowton Chimney for a complete inspection and cleaning winter starts. |
| 1. potential 2. local 3. main 4. future |  | 1. now that 2. even though 3. before 4. since |



|  |  |  |
| --- | --- | --- |
| 109. Ikeda Real Estate Group now text | 115. | Corracar Ltd. is looking for new ways |
| messages to update clients about properties |  | to expand its transportation network. |
| of interest.  (A) uses |  | 1. continued 2. continuation |
| (B) users |  | (C) continual |
| (C) useful |  | (D) continually |
| (D) using |  |  |
|  | 116. | Employees may bring their lunch to the |
| 110. According to our records, you are for |  | meeting and enjoy it the presentation. |
| your annual checkup at Dr. Barell's office. |  | (A) in case |
| (A) willing |  | (B) during |
| (B) helpful |  | (C) into |
| (C) concerned |  | (D) although |
| (D) overdue |  |  |
| 111. The employee help desk will be moved to | 117. | The merchandise at Logan's Clothing requires at the beginning of each |
| room 530 the Human Resources |  | season. |
| offices are being renovated. |  | (A) reorganize |
| (A) opposite |  | (B) reorganization |
| (B) that |  | (C) reorganizes |
| (C) while |  | (D) reorganized |
| (D) anywhere |  |  |
|  | 118. | Interns must complete and return the new |
| 112. Bray Farm Mart is located Elm Road, |  | hire by their first day of work. |
| near its intersection with Wye Lane. |  | (A) background |
| (A) about |  | (B) management |
| (B) inside |  | (C) publication |
| 1. beneath 2. along |  | (D) paperwork |
|  | 119. | Weekday dining at Jake's Downtown Bistro |
| 113. Our office offers hours to provide our  customers with additional flexibility. |  | is by reservation only the high volume  of customers. |
| 1. extending 2. extends 3. extend |  | 1. regarding 2. as 3. in |
| (D) extended |  | (D) due to |
| 114. The Arraneo Group has created an online  ---- specifically to encourage sales among | 120. | Should anyone need to with  Ms. De Sofa, be sure to do so prior to |
| young people. |  | today's meeting. |
| (A) promotion |  | (A) reflect |
| (B) price |  | (B) arrange |
| 1. contact 2. volume |  | 1. regard 2. consult |



|  |  |  |
| --- | --- | --- |
| 121. Mr. Lau looks forward to meeting the ------- | 126. | Once orders are processed by the sales |
| students at the Career Day event. |  | office, they are within 48 hours. |
| 1. ambitious 2. ambition |  | 1. committed 2. positioned |
| 1. ambitiously 2. ambitions |  | 1. filled 2. occurred |
| 122. Please daily spending records, since | 127. | Profits at Talhee Beverage Co. rose about |
| online balance statements may not reflect |  | 4 percent last year, according to new figures |
| recent account activity. |  | ---- by the company. |
| (A) kept |  | (A) to release |
| (B) keep |  | (B) releasing |
| (C) keeps |  | (C) released |
| (D) keeping |  | (D) have released |
| 123. Mr. Bhatt promotes people within the | 128. | ---- the CEO and the CFO are authorized |
| company, but he recently went outside of |  | to sign checks over $10,000. |

the organization to replace the Facilities Director.

1. later
2. forgetfully
3. together
4. normally
5. The National Health Agency's latest report

---- that recently adopted health-care regulations have been successful.

* 1. concludes
  2. concluding
  3. conclusion
  4. to conclude

1. --- who wants to attend the luncheon next week must tell Ms. Hasegawa by noon tomorrow.
   1. Anyone
   2. Some
   3. Those
   4. Other
2. Each
3. Either
4. Both
5. Whoever
6. There are multiple reasons cost to

negotiate a new agreement.

* 1. also
  2. besides
  3. indeed
  4. yet

1. Editors at Benchley Press are skilled at reading texts to correct errors and

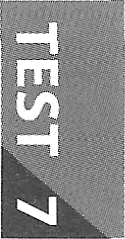
polish the prose.

* 1. sensibly
  2. perfectly
  3. tightly
  4. closely

PART 6

Directions: Read the texts that follow. A word, phrase, or sentence is missing in parts of each text. Four answer choices for each question are given below the text. Select the best answer to complete the text. Then mark the letter (A), (B), (C), or (D) on your answer sheet.

Questions 131-134 refer to the following e-mail.



To: All employees [<staff@TFF.com>](mailto:staff@TFF.com)

From: Walter C. Handy [<wchandy@TFF.come](mailto:wchandy@TFF.come) Subject: Sales Incentive Program

Date: 15 November Dear TFF Sales Team,

I am writing to introduce you to a new, double-incentive program for the fourth quarter of this year! In addition to our standard cash bonus plan, sales associates will now have the opportunity

131. tickets to concerts, sporting events, and theater performances. This extra incentive is designed to help make this our greatest sales year ever. -132:

More : 33: will be provided in the next few days. : 34: , if you have any questions about this program, contact the Human Resources Department.

To our continued success, Walter C. Handy, CEO

1. (A) to earn
   1. earning
   2. earner
   3. having earned
2. (A) The fiscal year ends in October.
3. I am confident that we can achieve this goal.
4. Attendance at the event is mandatory.
5. TFF is looking to renovate its offices next year.
6. (A) supplies
7. details
8. products
9. receipts
10. (A) Similarly
11. Therefore
12. Above all
13. In the meantime



Questions 135-138 refer to the following information.

*Accountarium: The quarterly magazine for accountants*

Call for Submissions

Our fourth and final edition of the year will include a feature on accountants who have made a

career shift. The financial service -135: that accountants gain are in demand even by those seeking to hire for positions outside of finance. -: 36. ’ many professional accountants have been persuaded to take on other roles.

If you have made such a change in careers, we would like to hear about it. In no more than 800 words, describe your background in accounting and explain -13a- it is useful in your new

profession. Send this as an attachment to [features@accountarium.com](mailto:features@accountarium.com) -13 . We regret that any submissions received after this date cannot be considered.

1. (A) industry
   1. skills
   2. needs
   3. fields
2. (A) Nevertheless
3. Once again
4. In addition
5. Consequently
6. (A) what
7. whose
8. how
9. which
10. (A) The deadline for submissions is October 15.
11. We hire accountants at all stages of their careers.
12. This credential is widely recognized.
13. We thank you for your response received today.

Questions 139-142 refer to the following testimonial.

For months, Yi Zhang, owner of Zhang Office Supplies, had been searching for a way to increase

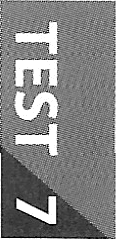
-13 : Then, by sheer chance, he heard about an approach called Voice of the Customer (VOC). “When I called Hsing Market Research I was really intrigued as the method was presented to me.

The representative I spoke with convinced me to give :4vt a try." Mr. Zhang learned that VOC uses market research as an aid to designing targeted advertisements. Using the method, he first

determined :41 what potential customers are concerned about and what they want when shopping for office supplies. Then he used candid quotes from the people who participated in his

market research to create advertisements for his Web site : 42: “Thanks to VOC,” he says, smiling, “my customer base has expanded like never before.”

1. (A) production
2. capacity
3. sales
4. wages
5. (A) anyone
6. it
7. mine
8. those
9. (A) exactly
10. exact
11. exacting
12. exactness
13. (A) He has been in business for eleven years.
14. He also used them in direct e-mail campaigns.
15. He also owns a local supermarket.
16. He plans to move to a smaller building.



Questions 143-146 refer to the following notice.

To help reduce traffic congestion and make parking easier, Newgrange Township will provide free

bus rides to and from this year's Newgrange County Fair. -: 43: will be available from Friday, June 5, to Sunday, June 7. Planned pickup locations include the Rhinesberg Elementary School

on Route 38 and the Newgrange Municipal Building on Main Street.

Buses going to the fair will depart from these locations hourly from 8 A.M. tO 5 P.v. Buses -144. the fairgrounds on the half hour, from 8:30 A.M. to 7:30 P.M. Please note that children under the

age of 16 must be accompanied by an adult. -- .

145.

The Newgrange County Fair Committee thanks our generous sponsors for providing buses and

146. this year. We hope you will join us at the Newgrange County Fair!

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 143. | (A)  (B)  (C)  (D) | Refreshments Information Transportation Entertainment | 146. | 1. driven 2. drivers 3. drivable 4. drive |
| 144. | (A) | will leave |  |  |
|  | (B) | have left |  |  |
|  | (C)  (D) | leaving left |  |  |
| 145. | (A) | Thank you for coming to this year's |  |  |

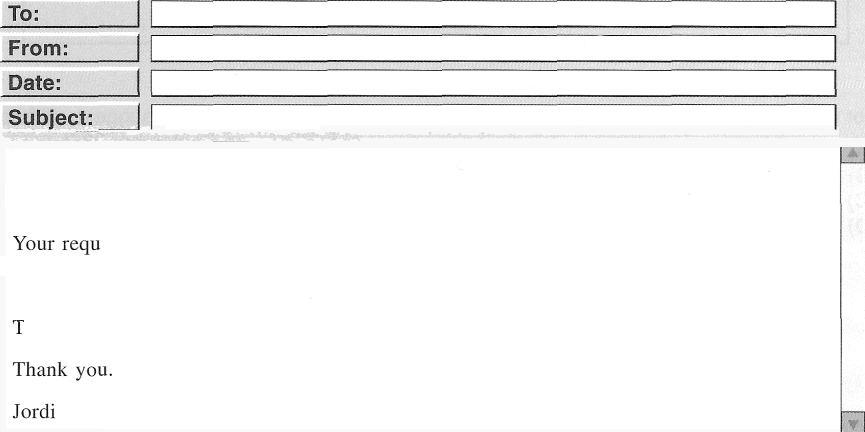
auto show.

1. There will be an increase in the cost of the service.
2. We hope you enjoyed your stay at the hotel.
3. No food or drinks are permitted on the buses.

PART 7

Directions: In this part you will read a selection of texts, such as magazine and newspaper articles, e-mails, and instant messages. Each text or set of texts is followed by several questions. Select the best answer for each question and mark the letter (A), (B), (C), ur (D) on your answer sheet.

Questions 147-148 refer to the following e-mail.



Wayan Cahyo Adi Athletic Club March 10 Acknowledgment

Dear Mr. Cahyo,

This is to acknowledge receipt of your letter dated March 5.

est has been processed. Your athletic club membership is scheduled to end on the date indicated below. You are welcome to use our facilities and attend group classes until then. Please be sure to clear out your locker of any personal belongings by this deadline.

ermination effective: March 31

Sommers, Customer Service Representative

1. What is the purpose of the e-mail?
   1. To correct some information
   2. To offer a membership discount
   3. To promote a new group class
   4. To confirm a cancellation
2. What must Mr. Cahyo do by March 31 ?
   1. Mail a check
   2. Empty a locker
   3. Write to an instructor
   4. Call Mr. Sommers

Questions 149-150 refer to the following notice.

NOTICE

On Monday, 23 September, Constellation Internet Service will install a new, state-elf-the-art system here at Bluestr ne Tc›wer. Interns r service will be dc wn for much of the clay. This means that residents will next foe able to access the building's wireless network, nor will it be possible for them to cc ntact our management or maintenance staff by e-maul. Th‹›se who› rec}uirc access to the Internet between 9:00 A.M. and 5:00 P,M. on 23 September will need to make other arrangements. I ape l‹ Size f‹ r the itac‹anvetiietace.

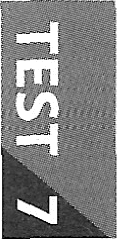
Claire Cho

Property Manager, Bluestone Tower

1. For whom is the notice intended?
   1. Construction crews
   2. Internet providers
   3. Building residents
   4. Maintenance workers
2. What does the notice suggest will happen at 5:00 P.M. on September 23 ?
   1. A new Web site will be launched.
   2. A new service charge will take effect.
   3. Access to a building will be restricted.
   4. Internet service will be restored.

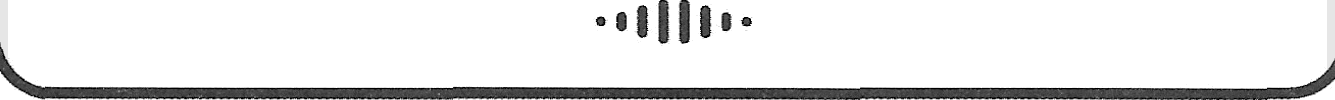
Questions 151-152 refer to the following e-mail.

|  |  |  |  |
| --- | --- | --- | --- |
| To: |  | [a.thompson@pepper1am.com](mailto:a.thompson@pepper1am.com) |  |
|  |  |
| From: |  | customerservice ddixons clothing.com |
|  |  |
| Date: |  | November 4, 11:31 A h f. |
|  |  |
| Subject: | Your recent order | |
|  | | |
| Dear Mr. Thompson,  Our records show that your Dixon's Clothing order number 5>l09?81 has heen delivered.  Item: Canvas Rain-Resistant Jacket (Men's): $ 85.00 Shipping Fee: $ 4.50  Total: $ 89.50  It's important to us to 1‹now that you're hapPy with your item. therefore, if you leave any questions, comments, or concerns about it, call us at 555-G142, Nlonday through Friday bewveen 8:00 A.h4. and 7:00 r 4., and Saturda) and Sunday between 1 0:00 A.ñ4. and ?:00 P i. You can also e-mail us at customerservice@dixons clothing.com. V"e look  forward to serving you again.  Sincerely,  Customer Service Department Dixon's Clothing | | |  |
|  |
|  |

1. What is a purpose of the e-mail?
   1. To notify a customer of a late delivery
   2. To confirm a request for an exchange
   3. To request payment for an order
   4. To tell a customer how to give feedback
2. What is indicated about Dixon's Clothing?
   1. It has several store locations.
   2. It offers free shipping.
   3. Its customer service representatives are available daily.
   4. Its Web site features product reviews from customers.



# Questions 153-154 refer to the following text-message chain.



Leann Oliver (9:20 A.M.)

Hi, Rafael. lVill you be coming to the hiring committee meeting this afternoon?

Rafael Sauceda (9:21 A.M.)

I wasn't planning ro. Do you need me there?

Leann **Oliver (9:22 A.M.)**

We had more candidates apply for the job than we anticipated. We need to decide who to interview, and your expertise would be very helpful.

Rafael Sauceda (9:23 A.M.)

I'll be happy to help. It's at 4, right?

Leann Oliver (9:24 A.M.)

Exactly. In conference room B. I'll see you there. Thanks.

1. What is the purpose of the meeting mentioned by Ms. Oliver?
   1. To interview a candidate for an open position
   2. To approve a job announcement
   3. To consider applicants for a job
   4. To select members for a hiring committee
2. At 9:24 A.M., what does Ms. Oliver most likely mean when she writes, “Exactly”?
   1. The meeting room is on the fourth floor.
   2. The meeting is scheduled for 4:00 P.M.
   3. Four people will attend the meeting.
   4. The committee will meet four times.

Questions 155-157 refer to the following article.

MINNEAPOLIS (August 13)—Lindgren Machinery, a manufacturer of precision machine parts, recently celebrated the one hundredth anniversary of its founding.

The company was started by Jona Lindgren, who began his career as an apprentice at a metal parts firm in Sweden. He eventually immigrated to the United States and settled in the outskirts of the city of Minneapolis. Mr. Lindg•ren established a modest enterprise that grew, generating most of its revenue from the production of custom machine parts.

Thirty years ago, Lindgren Machinery

# What is the main purpose of the article?

* 1. To announce job openings at a company
  2. To tell about the relocation of a company
  3. To summarize the history of a company
  4. To describe successful manufacturing strategies

1. The word “assumed” in paragraph 2, line 6, is closest in meaning to
   1. undertaken
   2. pretended
   3. thought
   4. attempted

was purchased by James Wallin. Today, the firm continues as a family-owned and family-directed operation. In recent years, current president and CEO Mary Wallin has gradually assumed the leadership role front her father.

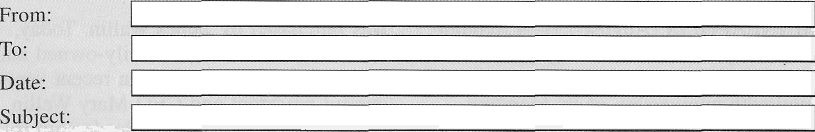
Llndgren Machinery makes parts for airplanes, exercise equipment, and health- care devices. According to Ms. Wallin, the company is planning to expand its facility and add capacity as its product list grows and diversifies.

1. What is currently true about Lindgren Machinery?
   1. It is training new management.
   2. It has recently moved its headquarters.
   3. It is the largest employer in the city.
   4. It is a family-operated business.





Questions 158-160 refer to the following e-mail.



|  |  |  |  |
| --- | --- | --- | --- |
|  | | |  |
| Reservations <reservations Hpanticohote1s.com> Ro•qer Underhill <runderhillHmonthpress.con.> 10 February  Pantico Lisbon | | |  |
|  |  |  |  |
|  | Dear Mr. Underhill:  Thank you for booking your reservation with the Pantico Hotel Group. We are looking forward to your upcoming stay with us in Lisbon from 8 March through 12 March.  We are proud to offer a range of services, including a 24-hour coffee shop, a fitness center, and a business 1ounp•e. There is also a parking area for g•uests who wish to travel by car. However, the Pantico Lisbon is well situated and is within walking distance to many fine shopping, entertainment, and dining• options. We also have convenient access to public transportation, and airport transfers can be booked for a fee.  To learn more about us, please visit our Web site, [www.panticohote1s.com/1isbon.](http://www.panticohote1s.com/1isbon) A calendar with details about upcoming events, both at our hotel and in the surrounding area, can be found thel‘e.  If you have any questions or concerns, please teel free to respond directly to this e-mail. All the best,  Branca Lopes Pantico Lisbon Hotel |
|  |

1. What is the main purpose of the e-mail?
   1. To request a change to a room reservation
   2. To introduce a new hotel employee
   3. To provide a description of hotel amenities
   4. To obtain feedback from a recent customer
2. What does the hotel offer its guests?
   1. Complimentary airport shuttle service
   2. A parking facility
   3. Meal vouchers for area restaurants
   4. Guided city tours
3. According to the e-mail, what will

Mr. Underhill be able to find on a Web site?

* 1. Information about some events
  2. Maps of the local area
  3. A list of staff members
  4. A detailed receipt

Questions 161-163 refer to the following letter.

November 23

Matteo Fernandez

5196 Revol St.

Laketon, CA 97999 Dear Mr. Fernandez,

We are writing to notify you that your license as described below will expire at the end of the year. — [1] —.

License Type: Motorcycle License Number: 297461

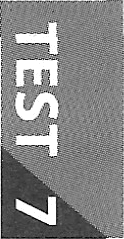
Expiration: December 31

State law requires all motor vehicle licenses to be renewed periodically. The fees are $20 for boat and snowmobile licenses, $30 for motorcycle licenses, $40 for car licenses, and $50 for truck licenses. — [2] —. Check our Web site regarding further requirements for truck licenses, as well as fees for other types of vehicle licenses: [www.motorvehiclelicense.net.](http://www.motorvehiclelicense.net/)

It is quick and easy to renew online. — [3] —. You can also renew by mail. If you choose this option, please send a copy of this notice along with payment to your local Motor Vehicle License office. — [4] —.

Sincerely,

Betty Tsal

Administrator, Motor Vehicle Licenses

1. What is the purpose of the letter?
   1. To explain the reasons for a fee

increase

* 1. To provide the status of a license
  2. To schedule a meeting in Laketon
  3. To update a user's identification number

1. According to the letter, how much does Mr. Fernandez need to pay?

(A) $20

(B) $30

(C) $40

(D) $50

1. In which of the positions marked 11], [2], [3], and [4] does the following sentence best belong?

“To do so, please visit our Web site."

(A) [1]

(B) [2]

(C) [3]

(D) [4]

Questions 164-167 refer to the following online chat discussion.

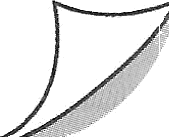
|  |  |
| --- | --- |
|  | |
| David Tham [8:04 A.M.] Hello, Kelly and Jonathan. Have we confirmed  who will be arriving from Hong Kong next week?  Kelly Cromwell [8:05 A.M.] The Hong Kong office is sending Sada Wang and Neha Agarwal. Others can call in if needed.  David Tham [8:07 A.M.] Where will Sara and Neha be working when they arrive?  Kelly Cromwell [8:09 A.M.1 They’ll be set up in conference room B. Otherwise, they can use the empty desks located near Michael Klein in Human Resources.  Jonathan Li [8:11 A.M.] Hold on. Actually, there are going to be three.  Lillian Zhang is coming, too.  David Tham (8:12 A.M.] We will need another work space then. I'd like  to keep them together. Maybe there's a spare office in Accounting?  Kelly Cromwell [8:13 A.M.] Whyis Ms. Zhang coming? I thought it was just the marketing team.  Jonathan Li [8:14 A.M.] The packaging designers have been u\*orking  closely with Marketing on this project.  Kelly Cromwell [8:17 A.M.1 Got it. I'll take care of it. I'll send a final schedule to you before lunch. Jonathan, please update the list of call-in participants' names and numbers and send it to all of us. |  |
|  |

|  |  |  |
| --- | --- | --- |
| 164. Who will be visiting from the Hong Kong | 166. | Who most likely is Ms. Zhang? |
| office? |  | (A) An accountant |
| 1. Mr. Tham 2. Ms. Cromwell |  | 1. A human resources representative 2. A marketing specialist |
| (C) Ms. Agarwal |  | (D) A package designer |
| (D) Mr. Klein |  |  |
|  | 167. | What does Ms. Cromwell ask Mr. Li to do? |

165. At 8:11 A.M., what does Mr. Li most likely mean when he writes, “there are going to be three”?

1. An additional visitor is arriving.
2. Another conference room is available.
3. The Accounting Department has several open work spaces.
4. The schedule will include one more day of meetings.
5. Print a meeting schedule
6. Prepare a list of contacts
7. Distribute a lunch menu
8. Assign visitors to offices

Questions 168-171 refer to the following information.



Request for Proposal

Purpose

The City of New Langston is seeking proposals for the manufacture and installation of electronic signage at bus stops throughout the city. New Langston plans to deploy new electronic signs that display real-time arrival information to bus riders.

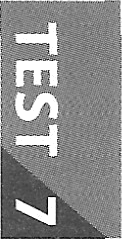
Background

Currently, New Langston's bus stops are marked by simple metal signs displaying only the location of the stop and the lines that stop at the location. Cities around the world have begun to incorporate real-time arrival information into bus stop signage. Electronic signs are proving to be very popular with riders, and studies show that the introduction of such signage has contributed to increased ridership in numerous cities.

Project Description

The successful bidder will provide New Langston with up to 350 electronic signs. The signs must be powered by solar energy and have a battery backup allowing them to operate at night, on cloudy days, and in all weather conditions. The signs must have a reliability factor of at least 99 percent. The signs must display at least three and no more than five lines of text, and be connected to the Internet in order to provide real-time information to bus riders.

Please submit detailed bids outlining costs by **11:59 p.m. on** May 31 to the City of New Langston **Regional** Council at [regionalcouncil@cityofnewlangston.gov.](mailto:regionalcouncil@cityofnewlangston.gov)

1. What is the purpose of the information?
   1. To detail a city's public transportation issues
   2. To solicit bids for a city project
   3. To outline the history of bus ridership
   4. To encourage environmental responsibility
2. What is indicated about the proposed signs?
   1. They would look exactly like the current bus stop signs in New Langston.
   2. They would be manufactured by a company in New Langston.
   3. They would inform riders about the arrival of the next bus.
   4. They would need to be programmed only once a month.
3. According to the information, what has been the result of installing the signs in other cities?
   1. Increased use of public transportation
   2. Higher bus fares
   3. Improved lighting at bus stops
   4. More on-time bus arrivals
4. What is NOT a requirement for the new signs?
   1. They must be powered by solar energy.
   2. They must operate in the rain.
   3. They must be reliable.
   4. They must display information in color.

**Questions 172-175** refer to the following job announcement.

**Junior Project Manager**

Traskin Public Relations Seattle, WA

Traskin Public Relations is a marketing and public relations firm focusing on the hospitality industry. We are based in Seattle and have been in business for more than twenty years. To keep up with our recent rapid expansion, Traskin is now seeking a new junior project manager. — [1] —. This is an opportunity to be trained in valuable strategic and creative processes. This training program served as the starting point for several of our current senior project managers. Traskin offers all employees competitive compensation and benefits. — [2] —.

Responsibilities include coordinating with managers and clients, scheduling meetings and presentations, and managing budgets. — [3] —. Additionally, the successful applicant

will create weekly e-mail updates for internal teammates and clients.

Qualifications include a minimum of two years' management experience at a similar agency, knowledge ol‘project management software, and excellent organizational skills.

— [4J —

Upload résumé and cover letter to [careers@traskinpr.com.](mailto:careers@traskinpr.com)

|  |  |  |
| --- | --- | --- |
| 172. What is indicated about Traskin Public | 174. | What is one responsibility of the job? |
| Relations? |  | (A) Sending updates regularly |
| 1. It is a new company. 2. It has international offices. |  | 1. Leading weekly team meetings 2. Conducting market research |
| (C) It focuses on Web site development. |  | (D) Assigning tasks to team members |
| (D) It is growing in size. |  |  |
|  | 175. | In which of the positions marked [1], [2], [3j, |
| 173. What is suggested about the job being |  | and [4] does the following sentence best |
| advertised? |  | belong? |

* + 1. It offers travel opportunities.
    2. It requires experience in training new employees.
    3. It may lead to a promotion.
    4. It is a temporary position.

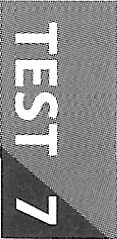
“Experience preparing budgets is a plus.”

(A) [1j

(B) [2]

(C) [3]

(D) [4]





Questions 176-180 refer to the following Web page and e-mail.



|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| [https://www.zoliorentals.ca](http://www.zoliorentals.ca/) | | | | |
|  | Zolio Rentals Ltd. has a large inventory of heavy machines and construction tools available for hourly or daily rental. No matter what your task is, we likely have what you need to tackle it. We have more than SO locations throughout Canada, with limited delivery available in some locations. If you require assistance, please call us at 604-555-0129 or e-mail us at [info@zoliorentals.ca.](mailto:info@zoliorentals.ca)  Search:  Machine for trench digging  Results: | | |  |
|  | 45-cm trencher 6O-cm trencher  4-hour rental 5166 5194  24-hour rental S237 S275 |  |
|  | | |  |
|  |  | | |  |



To: From: Date:

Subject:

Sharla Stanton <sharla O stantonacres.ca>

Ralph Fitzpatrick <rfitzpatrick H fitzgreenways.ca>

6 April

Hi Sharla.

You had mentioned the other day that you anticipate needing to dig an irrigation trench on your property, just as I do. I wanted to let you know that I did some searchings on the Zolio Rentals Web site, and I have decided that tomorrow I am going to rent the smallest trencher that is available. I will need the machine only for a couple of hours, but since the closest rental location is 45 minutes away in Durham, and it will take time to load it onto my truck both for the trip home and back to Durham again, I have decided to rent the machine for a full day.

Would you want to use the machine while I have it? It so, we can coordinate our schedules, and I can bring it to you alter l tinish. Then 1 can return the trencher to Zolio Rentals the next morning. I will gladly cover the entire rental fee. It is my way of returning the favour for your help with my lawn mower hist autumn. Please let me know.

Re•qards,

Ralph

Trencher machine

1. What does the Web page state about Zolio 179.

Rentals?

* 1. It is expanding its inventory.
  2. It is training new customer-service associates.
  3. It can deliver equipment to certain areas.
  4. It recently opened branch locations.

1. Why did Mr. Fitzpatrick send the e-mail?

What does the e-mail suggest about Mr. Fitzpatrick?

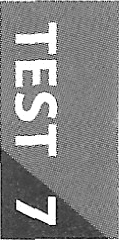
1. His family is planning to relocate to Durham.
2. He worked as an irrigation consultant for many years.
3. He regularly rents equipment from Zolio Rentals.
4. His property is close to Ms. Stanton's property.
   1. To make an offer of assistance
   2. To apologize for an oversight
   3. To ask for feedback on a product
   4. To postpone a project
5. In the e-mail, the word “cover” in paragraph 2, line 3, is closest in meaning to
   1. report on
   2. protect
   3. conceal
   4. pay for
6. How much will Mr. Fitzpatrick most likely spend at Zolio Rentals?

(A) $166

(B) $194

(C) $237

(D) $275





Questions 181-185 refer to the following article and job posting.

Welinaras Corporation to Move R&D Division

PUNE (1 2 March)—Welinaras Corporation, the health technology company headquartered in Pune, announced today that its Research and Development (R&D) Division will be based in Mumbai etfective 1 May. “Mumbai has the business climate. facilities, and creative talent we need to help push our production forward,” said Mr. Ram Jadhav, who became the company's third president last month. Currently, the company has offi.es in two other Indian cities, namely New Delhi and Hyderabad.

Welinaras Corporation is the manufacturer of hip•h-quality technological equipment. Its product that is most in demand and, thus, profitable, is called *Vigilant.* Invented by Mr. Jadhav, and available across India, the device is intended for people with health problems. A key feature is its ability to regularly gather and update data about the patient's condition, information that might be crucial in emergencies.

Welinaras Corporation

Job ltte: Senior Research and Development Engineer Listing date: 23 March

Apply by: 25 April

Responsible for designing and testing wearable health-monitoring devices. EDUCATION AND SKILLS:

* Graduate degree in biomedical engineering
* Minimum of five years' experience developing medical devices and conducting clinical trials
* Minimum of three years' experience in managing research teams
* Excellent written and oral communication skills
* Ability to work collaboratively in a global, multicultural environment

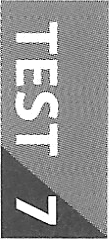
Candidate must attend a preliminary training course on 25 May, prior to starting work on 8 June.

1. What is stated about Mr. Jadhav?
   1. He created one of the company's products.
   2. He is the founder of Welinaras Corporation.
   3. He used to be in charge of the R&D Division.
   4. He has been company president for three years.
2. What is indicated about *Vigilant.*
   1. It is sold internationally.
   2. It collects information.
   3. It is inexpensive.
   4. It is a new product.
3. Where will the chosen candidate most likely work?
   1. In Pune
   2. In Mumbai
   3. In New Delhi
   4. In Hyderabad

# When is the application deadline?

* 1. In March
  2. In April
  3. In May
  4. In June

1. What is one requirement of the position?
   1. Having published scholarly articles
   2. Having provided medical care
   3. Having managerial experience
   4. Having worked abroad





Questions 186-190 refer to the following e-mails and schedule.

TO: A Lib ary Membe s

From: Ad C un y Lib a y Da e: M rch 0

Subject: est co ing lectu

Attachment: let Sp ink sched

Dear Ada County Libi-ary members:

Our long-awaited spring lecture schedule has been finalized. We expect an excellent turnout for these lectures. A highlight is a presentation ‹in Arabic poetry translation, presented by a Lecturer who will make her first visit to Ada Coun\*y Library.

Access to library events is always free and is on a first-come, first-served basis, so please plan according•ly. especially for events in our two smallest venues, the Helms Room, which seats 35, and the Avery Room, which has only 20 colTlputer stations.

Ada County Library

Spring Lecture Schedule

|  |  |  |  |
| --- | --- | --- | --- |
| Featured Topic | Guest Lecturer | Date and Time | Location |
| Idaho Literature | Yvonne Briggs | April 10, 4—6 P.M. | Helms Room |
| Arabic Poetry Translation | Carole Elgin | April 17, 3—5 p.v. | Stokes Room |
| Effective Résumé Design | Marc D'Angelo | April 24, 3—5 p.y. | Avery Room |
| History of the Dictionary | Jax Morrison | May 8, 4—6 PM. | Stokes Room |
| Philosophical Nonfiction | Darla Weiss | May 15, 3—5 P.M. | Fredricks Room |
| Programming as a Skill | Alissa Reynolds | May 22, 4—6 P.M. | Avery Room |

|  |
| --- |
| Mar Carlton <mcar1ton H adacountylibrar |
| Jax Morrison <jmoi-rison O bookpress.coni> |
| April 3 |
| Scheduled library event |



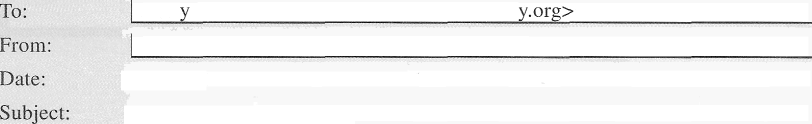
|  |  |  |
| --- | --- | --- |
| 186. What venue seats only twenty people? | 189. | What event will need to be rescheduled? |
| 1. The Helms Room 2. The Stokes Room |  | 1. Idaho Literature 2. History of the Dictionary |
| 1. The Avery Room 2. The Fredricks Room |  | 1. Philosophical Nonfiction 2. Programming as a Skill |
| 187. Who is highlighted as a new speaker at Ada | 190. | What is indicated about Mr. Morrison? |

County Library?

* + 1. Ms. Briggs
    2. Ms. Elgin
    3. Ms. Weiss
    4. Ms. Reynolds

188. What most likely is Ms. Carlton's job?

1. University lecturer
2. Computer programmer
3. Event coordinator
4. Travel agent
5. He has not yet begun to prepare for his lecture.
6. He will visit the library on May 8.
7. He is not required to travel for his job.
8. He plans to utilize technology in his presentation.



\*E-mail\*

Dear Ms. Carlton,

I am writing to let you know that my planned event at the library on May 8 will need to be rescheduled, as I will be away for business that week. 1 have already prepared some exciting iiiaterials that I think library patrons will really enjoy, so I am still interested in givinp• the lecture. It is currently scheduled to take place in the Stokes Room, which is the perfect size for the crowd I hope to draw. It alert has all the necessary technology

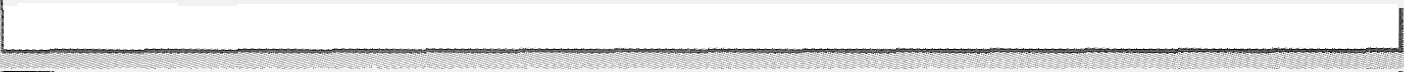
for my lecture, so I would still like to use that room.

I apologize for the inconvenience of needing to reschedule, but I appreciate your help in gettin\* this event rebooked, as I am excited to present my topic.

Best,

Jax Morrison



Questions 191-195 refer to the following Web page and e-mails.



|  |  |
| --- | --- |
| Sutton Bridge | Janis Gutierrez |
| Bradford Bend | Mitch Gregory |
| Alderwick Cove | Mary Connors |
| Tanner Park | Ross Howard |

|  |  |
| --- | --- |
|  | <http://www.crfoundation.org/volunteer> |
|  |
| **River âdvocoles**  The Central River Foundation coordinates water-monitoring operations at various sites along the Central River and its tributaries. The foundation would like to train individuals in area communities to conduct periodic water-quality tests.  If interested in becoming a river advocate, contact us at [www.crfoundation.org.](http://www.crfoundation.org/) Requirements:  » Reliable transportation is essential; we work in relatively remote areas.  > Attention to detail and the ability to take precise measurements  » Availability to conduct testing at least once every four weeks to detect any changes in water quality | |
|  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| To: | | nis utie e Mitch Gre or Ma Co nors Ro s Ho a d | % | |
|  | |
| From | | C are Schroe er <csc oeder crfo nd tio o g> |  | |
| Subject | | Training |  | |
| Date: | | May 5 |  | |
|  | |  |
|  | Thank you for your interest in participating as a river advocate for the Central River Foundation.  A training session has been scheduled at Clifford Park on Saturday, May 8, from  9:00 A.m. to 12 noon. During the training you will practice using the sample kits and be introduced to your mentors. You will leave with your first assignments and a certificate of completion. Then your mentor will accompany you on your first one-hour assignment. This will prepare you to work independently afterwards.  Although we will be training at Clifford Park, you will usually be working at other sites. Please see your individual testing sites below.  **Water Testing Site Volunteer**  I look forward to seeing you all on Saturday! Clare Schroeder | | ' | |
|  |  |
|  | | |  | |

|  |
| --- |
| Mary Connors |
| May 13 |

1. What are the volunteer river advocates responsible for?



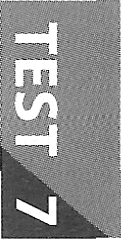
Hi Susan,

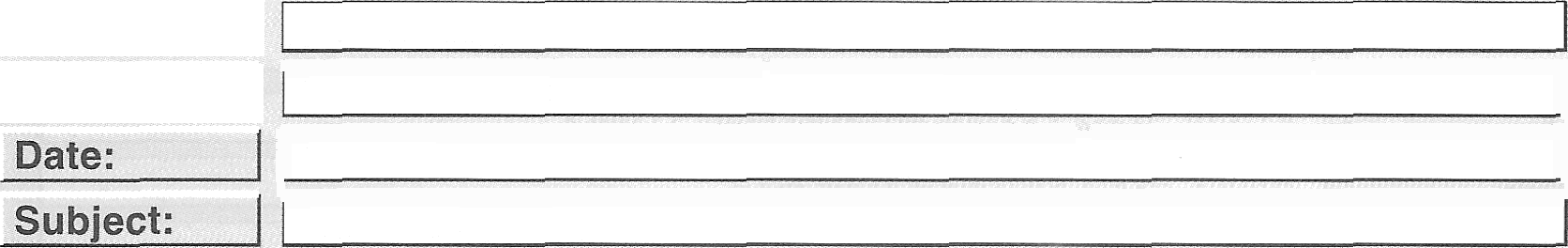
I'm supposed to complete my first water testing on May 20. Are you available to meet me there to help me do it correctly? I'm available any time between 3:00 P.M. and 6:00 P.M. I looked up the site online, and it looks like we will have to park about half a kilometer away from the river and then walk to the site. Ms. Schroeder mentioned that it will add about 30 minutes to our trip.

Also, do you have an extra water-testing kit? It looks like mine \*s missing a few pieces. Can we use one of yours until I can get my supplies replaced?

Thanks, Mary

* 1. Monitoring changes in water quality
  2. Promoting water conservation practices
  3. Keeping the riverbanks clean
  4. Leading educational tours of rivers and creeks

1. What is implied about the recipients of the first e-mail?
   1. They will be sharing a vehicle.
   2. They have helped to recruit volunteers.
   3. They have committed to being available once a month.
   4. They will enter records into a computer system.
2. What does the first e-mail indicate about the training?
   1. It will be held at the Central River Foundation building.
   2. It will take place in the morning.
   3. It will last for one hour.
   4. It will take place at multiple sites.
3. Where will Ms. Lim most likely meet Ms. Connors?
   1. At Sutton Bridge
   2. At Bradford Bend
   3. At Alderwick Cove
   4. At Tanner Park
4. In the second e-mail, what does Ms. Connors ask Ms. Lim to do?
   1. Give her a ride
   2. Contact Ms. Schroeder
   3. Arrive 30 minutes early
   4. Bring a water-testing kit



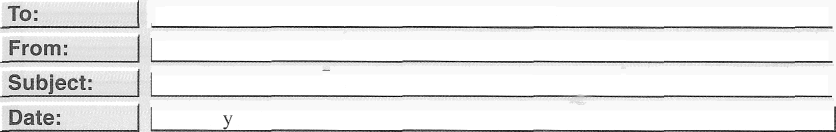
To: Susan Lim

From:

Site visit



Questions 196-200 refer to the following e-mails and Web page.



Januar 25



I look forward to hearing back from you soon.

Anouk Ayala

1. *What is your /i/iie frnme?* The government plans to provide financial incentives toward the cost of installing solar power that will t.Ake effect in about two years.
2. W/in/ ii //ie r‘oiJfi,9iirniinn I › our j›roy›e/ rr? If you have the space, you could choose to install solar panels in a parkin•q area or on the grouncl. The first choice consists of canopies over your parking lot, while the second choice is great for large, unused areas.
3. *What kiitd* rU i‘oo/ éfo ioii ñnve " A flat roof is not ideal. Neither is a roof that has a lot of equipment on it, as there is not enough room for large solar panels.

Dear Mr-. Szasz:

Thank you for y‹ ur recent e-nail requesting recommendations tor solar power options for your ceramics company. Before I make a recommendation for which company would best serve your needs, could you answer these questions?

|  |
| --- |
| Kristot Szasz <kszas z H biidaceramics.com> |
| Anouk Ayala <aayala H ayala.net> |
| Solar power options |



To: Anouk Ayala <aay‹ila % ayala. net>

**From:**  Kristof Szasz <k sxasz O budaceramics com>

**Subject:** | RE: Solar power options

**Date:**  Janctary 27 Dear Ms. Ayala:

Our conap‹iny headquarters is located outside of the capital city. The ceramics factory occupies approximately one-half of our property. To ensure suñicient cooling, much of the roof space is taken up by industrial-sized air-conditioning units and venting silos for our ovens. The rest of our property contains a st zeuble parkin\* lot, because there is no public transportation in the area, and our 150 employees must drive to work.

The solar power business we choose should be well established. We have an inflexible deadline for our current project, so I ant willin\* to sacrifice money to g•et the panels installed as soon as possible. 1 hope these answers help you with y our i-ecominendation.

Kristol Szasz

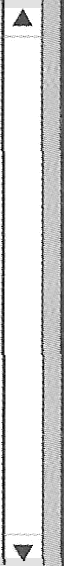
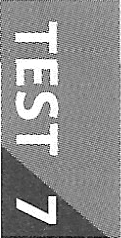
|  |  |
| --- | --- |
| [http://www.solarinsider.com](http://www.solarinsider.com/) |  |
| Based on a recent customer survey, these four solar power companies in the capital city area are rated the most successful. | |
|  | |

1. What most likely is Ms. Ayala's job?



|  |  |  |
| --- | --- | --- |
| Company | Specialty | Comments |
| AKX Solar | Rooftop | Very low cost; a very stable company |
| Sun365 | All types | Superior quality; very thorough; but a bit slow |
| Beranek Systems | Parking areas | Fast turnaround; but quite expensive |
| Plutosolar | Ground installation | Cannot begin until March |

* 1. Technical consultant
  2. Factory supervisor
  3. Magazine writer
  4. Maintenance worker

1. What does Ms. Ayala indicate about solar power?
   1. Many government buildings are equipped with solar panels.
   2. Solar businesses overseas are growing extremely fast.
   3. Rooftop panels provide the most energy efficiency.
   4. Delaying installation of solar panels for two years would lower costs.
2. Which of Ms. Ayala's questions does Mr. Szasz fail to answer?
   1. Number 1
   2. Number 3
   3. Number 4
   4. Number 5
3. According to the second e-mail, what is suggested about the ceramics factory?
   1. It is situated far from the road.
   2. It requires extensive cooling.
   3. It is located on a public transportation route.
   4. It recently moved to the capital city area.
4. What company will Ms. Ayala most likely recommend?
   1. AKX Solar
   2. Sun365
   3. Beranek Systems
   4. Plutosolar

**Stop! This is the end of the test. If you finish before time is called, you may go**

back to Parts 5, 6, and 7 and check your work.